

At the Trumpington Federation, we believe that learning should be a lifelong adventure.

We aim to inspire and encourage all members of our community to grow and learn together.

Through determination, communication and collaboration, we encourage each other to reach for the stars, no matter who we are or where we come from.

Our schools, governors, children, parents and staff have agreed and share a set of common values and rights for all which underpin our dynamic curriculum, and which encourage creativity, problem solving and a love of learning.

### CONTACT US

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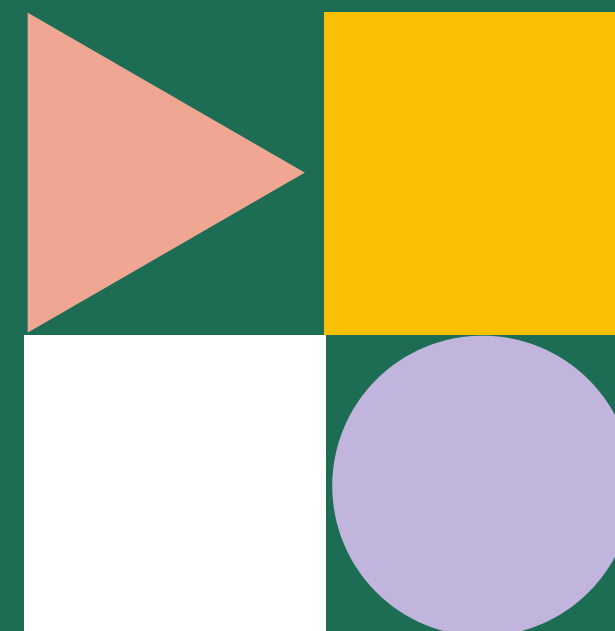
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[www.trumpingtonfederation.co.uk](http://www.trumpingtonfederation.co.uk)

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# A Parent's Guide to Education, Health and Care Plans



## What is an Education, Health and Care Plan (EHCP)?

An EHCP is a legal document that describes a child or young person's special educational, health and social care needs. This document details the extra help that will be given to meet your child's needs and how that help will support the child or young person to achieve what they want to in their education and wider life.

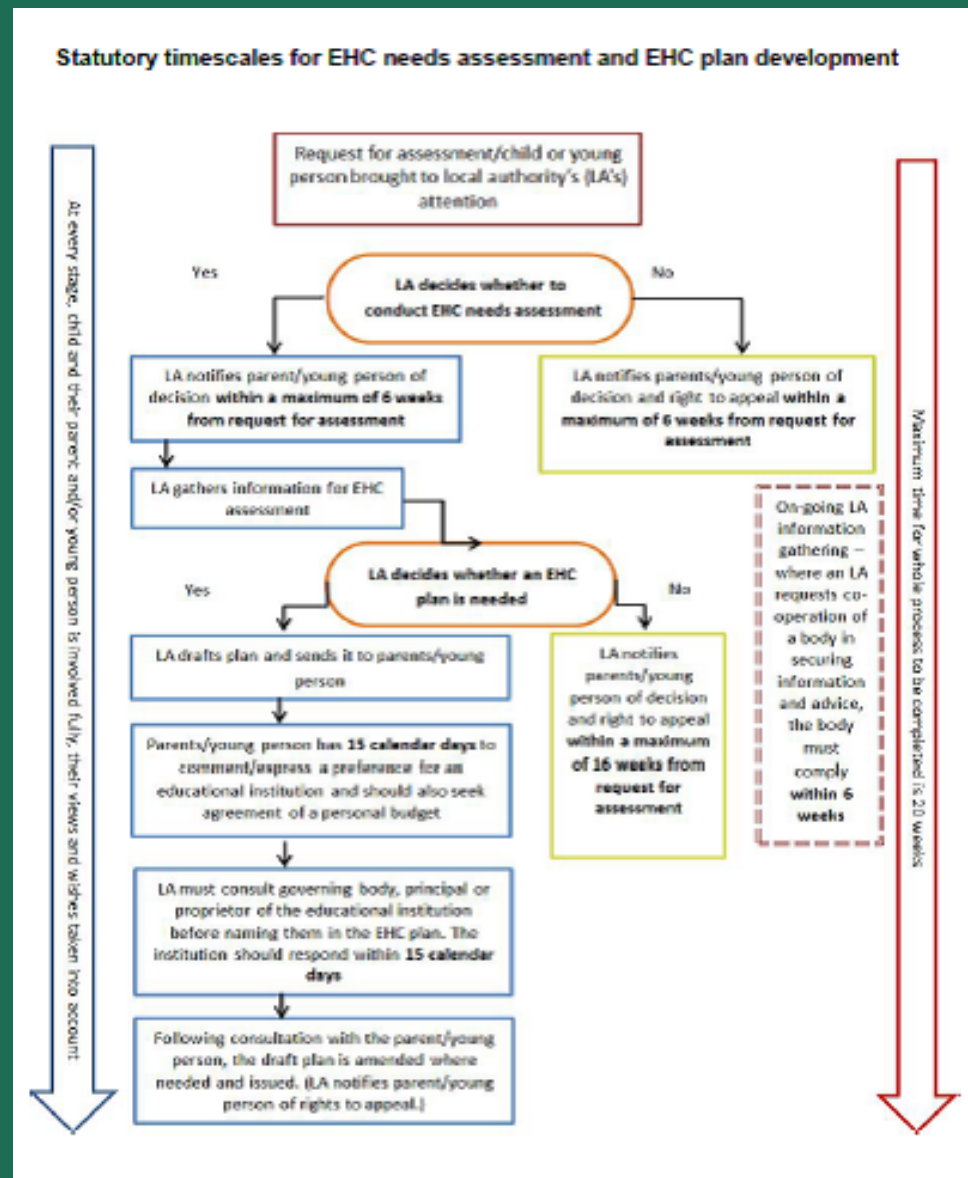
EHC plans are for children and young people whose special educational needs are more significant and require greater resources than can usually be provided in school. Most children with SEND or who are on the school SEND register will not need an EHCP.

Although the plan can include health or social care needs, your child will not get a plan if they only have health or social care needs that do not affect their education.

## How do I get an EHCP for my child?

- If your child's class teacher and the Federation SEND Team believe your child would be better supported by an EHCP they will discuss this with you. Equally, please do approach us if you would like to discuss a request for application.
- To apply for an EHCP a member of the SEND Team will complete an Education, Health and Care Needs Assessment (EHCNA) and this will be written using reports from all the professionals involved with your child and in discussion with you. Your child's views on their learning and school life will also be included in the application. An EHCP also allows you to have a named school and request a placement at a specialist school for your child if you choose to at any stage during their school life.
- Usually the school will have had discussions with SEND Services prior to this application. The school will need to prove that all the interventions and advice put in place are not meeting your child's needs and further specialist resources are needed to achieve your child's potential. The EHCNA is then sent to the local authority for consideration and there are various steps that will then take place within a legal time-frame.

# What is the application process?



# What will be on my child's EHCP?

- Your child's EHCP document will detail the following
- The views, interests and aspirations of you and your child.
- Your child's special educational needs (SEN).
- Your child's health needs related to SEN.
- Your child's social care needs related to SEN.
- Outcomes – What we will be aiming for your child to achieve
- Special educational provision – What will be put in place to support achieving the outcomes
- Your child's health provision.
- Social care provision, if any, that is in place
- School placement – type e.g. mainstream or specialist, and name of school
- Budget arrangements.
- Advice and information - a list of the information gathered during the EHC needs assessment.

The EHCP is 'attached' to the child and not the school, so if your child moves school then the EHCP will go with them.

## Reviewing the Plan

The plan must be reviewed at least once a year. A member of the SEND Team will invite you and any other professionals involved with your child to a review meeting to discuss the progress of your child against the outcomes and make changes to the EHCP.

If you wish to make changes to the EHCP at any other time, please contact the SEND Team who will arrange what is referred to as an Emergency Review.

If your child is transferring to secondary school then the SEND team will arrange a 'Phase Review' during the first term of Year 6 to discuss your child's secondary placement.

## How long does the plan last?

An EHCP is for children and young people aged 0-25 years old.

The plan will remain in place until your child leaves education or the local authority decides that your child no longer needs the plan to help them in their education.

## Talk to Us

For further information and support please speak to a member of the SEND TEAM:

### Head of Inclusion and Assistant Headteacher

Kate Barham

### Special Educational Needs Coordinator (SENCo) for Fawcett

Rachael Tomlin

### Special Educational Needs Coordinator (SENCo) for Trumpington Meadows

Kate Barham

### Inclusion Coordinator for Trumpington Meadows

Sue Arkle

### Inclusion Coordinator for Fawcett

Lisa Ovenden

### Early Years Inclusion Coordinator for the Federation

Jane Doyle

### SENDIASS - Cambridgeshire's SEND Information, Advice and Support Service (SENDIASS)

Offers impartial and confidential information, advice and support to parents and carers who have a child or young person with special educational needs (SEN) or a disability or have concerns that their child has special educational needs.

Email - [sendiass@cambridgeshire.gov.uk](mailto:sendiass@cambridgeshire.gov.uk)

Confidential helpline open during term times: 01223 699 214