



Here at the Trumpington Federation we believe that learning should be an adventure for both staff and children alike. Our staff at the Federation are welcoming and supportive; we work hard with our community to build mutual trust and respect in order to achieve our goals. We aim to support the ongoing development of our people, and as part of this can offer a range of opportunities to assist you along your personal learning journey.

We value the contribution from every individual and appreciate that each one of our staff brings with them a uniqueness that supports the needs of the Federation and creates value for the next generation we are responsible for educating.

If you feel you would like to be part of this fantastic team, and play your own part in helping us achieve our objective of providing an enriching education experience for the young people in our care, we would love to hear from you.

The Trumpington Federation consists of two primary schools both with nursery settings.

Fawcett Primary School and Nursery is a well-established school in the heart of Trumpington. The school is named in honour of Henry Fawcett, the distinguished Victorian academic and politician.

Fawcett school was built to meet the need of families moving into the new post-war housing in the area, originally with a separate junior school (opened in 1949) and infant school (opened in 1950). The infant and junior schools were amalgamated in 1989. The school has been through a period of rapid expansion and development and has grown from one to two forms of entry now having over 400 children on role.

Our Trumpington Meadows School was opened in 2014 and has been growing ever since with 260 currently on role. It is a stone's throw away from Fawcett meaning we are able to accommodate swimming lessons for all pupils within our Federation in year 4 and above.

We aim to inspire and encourage all members of our community to grow and learn together.

Wellbeing HLTA

Join our dynamic Federation as a Wellbeing HLTA.

We are looking for a Wellbeing HLTA to join our team, the role would be on a 1 year fixed term contract working 2 days a week, term time only.

If you are passionate about children's learning and emotional well-being, The Trumpington Federation can offer you a supportive school community with high quality training opportunities and great colleagues. The Federation is committed to support professional development opportunities.

We are looking for someone who:

- Enjoys working with children
- Good knowledge and understanding of how a child's mental health impacts on their learning
- Experience in leading on wellbeing activities would be an advantage
- Has excellent interpersonal skills
- Demonstrates high standard of both spoken and written English
- Has high expectations of children and themselves
- Is flexible, creative and upbeat

The position would be available for an immediate start and would need to work across our schools.

Please feel free to contact us if you have any questions and complete the application form below.


Closing Date: Friday 19th April 2024

Interviews will be held the following week

Please email completed application forms to humres@trufed.org.uk these can be downloaded by clicking on the link below.

We are committed to safeguarding and promoting the welfare of children and the successful candidate will be required to undergo an enhanced D.B.S. and full pre-employment checks. This post is likely to come under the requirements of the Childcare (Disqualification) 2009 Regulations and the successful applicant will be required to complete a declaration form to establish whether they are disqualified under these regulations.

Job Description

Post	Wellbeing Higher Level Teaching Assistant	
Responsible to	Executive Headteacher, Heads of School, Assistant Headteachers and Governors.	
Liaison with	Teaching and non-teaching staff in the Federation, parents, pupils, governors, community, staff of other schools, external agencies, inspectors, advisors and consultants.	

The Trumpington Federation is committed to safeguarding and promoting the safety and welfare of children and young people and expects all staff and volunteers to share this commitment.

Job purpose

The holder of this post is expected to carry out the professional duties of a Wellbeing Higher Level Teaching Assistant described below, as circumstances may require and in accordance with the Federations policies under the direction of the Senior Leadership Team. The post-holder is required to fully support the vision, ethos and policies of the Federation, while working with the Inclusion Team.

Duties and responsibilities

General Responsibilities

- Demonstrate an ongoing interest in supporting the wellbeing and mental health of the pupils in our care;
- Work with SLT to support development of wellbeing and mental health provision for our pupils in group or 1:1 work according to need;
- To provide a high quality counselling service to students experiencing a wide range of emotional problems

Develop, deliver and co-ordinate a comprehensive emotional support and well-being programme for students who experience certain difficulties, which create barriers to their learning.

- Access further training, set up provision, plan and deliver sessions according to need;
- Meet with SLT to plan and review need on a regular basis;
- Liaise with teachers and teaching assistants as appropriate in setting up and whilst delivering provision;
- Display a high standard of professional behaviour and integrity at all times;

- To maintain up to date records in accordance with agreed procedures and to provide written and verbal reports for monitoring and evaluation purposes tracking students' progress and the impact it is having
- Where needed, promote and develop a partnership with parents, which recognises the worth of their contribution to their child's education.
- To take a proactive approach towards managing own work and caseload.
- To have a thorough knowledge of the Mental Health provision locally and nationally
- To use judgement when delivering interventions and support to determine the best course of action and when to escalate issues to more senior staff or outside agencies
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- To identify students who require intervention to improve their progress and well-being.
- To plan effective intervention and appropriate action which will improve outcomes for students.

To be aware of their own limitations and scope of practice.

The post holder will abide by Federation and relevant statutory codes of practice.

The post holder is responsible for organising / time management of their workload.

The post holder is accountable to the SLT for day-to-day practice

Standards and quality assurance

- Support the aims and ethos of the school
- Set a good example in terms of dress, punctuality and attendance
- Attend team and staff meetings
- Undertake professional duties that may be reasonably assigned by the Executive Headteacher
- Be proactive in matters relating to health and safety

Undertake any other duties as required by the Head of school that are commensurate with the role and pay grade.

Signed by line manager	Date
Signed by employee	Date

