

	Meeting Minutes
	Meeting Title: Trumpington Federation PTA Meeting Meeting Date: Thursday 22 nd February Meeting Time: 7.30pm Meeting Location: Fawcett School
	Meeting Called By: Carlos Quinteiro, Chair
Attendees: Carlos Quinteiro, Jan Blachs, Sarah Treadell, Lisa Marchenay, Graham Bass, Emma Pratt, Nelson Ortiz, Andy Conway-Morris	

---Agenda Topics---

Welcome and Introductions

Recent events

Brief summary of recent events – Christmas Cards raised around £900, Christmas Fair very successful (£2300 raised plus £2000 for raffle ticket sales and match funding from Woodfines Solicitors). Recent movie night at TrM was well attended and well ran.

Playground update

Kompan have come back with a playground design and quote for TrM (based on sketches provided). Quote has come back at 48K. May be ways of reducing costs e.g joint projects enabling economies of scale, approaching other companies to help create parts of the landscaping. School should be able to claim back VAT on any costs.

Discussed surfacing - pros and cons of different types.

Playdale visited both sites and have responded that they are unable to meet our design. Suggested that they could use our design as a concept and quote based on this and what they can provide.

Wicksteed have visited both sites and will return on 16th March with designs/quote.

Setterplay have visited both sites, quote awaited.

Talked about bespoke designs being expensive but more impressive vs, “off the shelf” cheaper equipment. Getting some cheaper, quickly installed equipment visible to parents may help improve engagement with PTA, but need to have clear vision of bigger plan going forward. All the companies have been asked to base design on a phased approach, and all would project manage.

Raised possibility of buying equipment and installing it ourselves – provided external inspection is satisfactory then this could be an option – parents/staff may be very motivated to help with this.

Discussed concerns around KS1 and KS2 using same play areas and how this would be managed.

Discussed approaching companies for funding – likely to need more details before being able to do this.

Actions: await quotes from other companies

Upcoming events

Easter egg tombola to be held at Fawcett, to look at potentially holding same at TrM.

Action; ST to contact Janice Topliss to discuss

Community Fair – to be held on March 17th. Need volunteers for facepainting for this – LM may be able to do this. EP volunteered to help.

Summer Fair – ponies booked, dog show being arranged, fire engine booked, bouncy castles x2 to be arranged. Applied for funding for puppet show. Discussed zorb balls – previous suppliers unavailable, alternative would be to pay £650 and keep takings.

Overall decision that this would be more than we are willing to pay.

Already working on getting raffle prizes. GB will be providing low cost food. Discussed possibility of running own ice cream stall.

Disco – we have won a competition for a free disco. Discussed that we would need to have separate discos for each school to enable. Contact DJ to request quote for repeating disco at other school. Aim for Friday or Thursday KS1 5pm till 6.15 then 6.45 to 8 for KS2.

Action: ST to contact DJ to request quote

Yr6 leavers event (disco) and potentially holding this at Anstey Hall in the marquee.

Toilets – access to the house to do this. GB will discuss with other staff.

Camping event possibly in the school field. JB shared experience of having done this at previous school. One night camping, could offer dinner and breakfast with everyone off site by midday next day. Difficult to judge how many people are interested in such an event. Discussed how to do this – split key stages or by school. Agreed that we would separate by school.

Action; send email and newsletter requesting expression of interest in camping event (not on facebook)

GB will check if there are any restrictions on using school field overnight

Next meetings (7.30 till 9pm)

26th March – Trumpington Meadows

14th May - Fawcett

25th June – Trumpington Meadows

***Key – TrM = Trumpington Meadows**