



Agenda

Meeting Title: Trumpington Federation PTA Meeting
Meeting Date: 14th May 2018
Meeting Time: 7.30pm
Meeting Location:

Meeting Called By: Carlos Quinteiro

Attendees: Kate Barham, Graham Bass, Sarah Treaddell, Andy Conway-Morris, Anne L'Hernault, Annie Cooke, Rosy Jordan, Tim Monk, Janice Topliss, Lisa Marchenay

---Agenda Topics---

Welcome and Introductions

Treasurers Report

£9500 in account, plus £400 to be banked. Very positive year – this time last year there was very little in the account.

Recent events:

Disco

Feedback from teachers was that it was better for parents to drop off their children and to start/finish earlier. Teachers engaged really positively with the event. Made £700 profit (but one of the discos was free).

Should look at doing this Autumn/winter term (as dark earlier) – provisional date October 12th at Fawcett, November 9th Trumpington Meadows.

Action: KB will check TM and Fawcett dates

Big Dig

Successful events.

Playground update

Briefly discussed where we are at with this – market testing and gathering quotes which will be used to finalise design. Looking at ways to engage parents to reduce costs (with soft landscaping for example). Staff meeting tomorrow at Fawcett to update.

Upcoming events

Summer Fair

On track to be a successful event this year, lots of stalls booked. KB says teachers have lots going on at the moment but should have plenty sign up to help on the day. Will need help setting up and clearing up on the day, plus volunteers to help with stalls. AC suggested that if parents help set up, their kids could use the bouncy castle for free in

the run up to the fair. CQ clarified with the bouncy castle company that they will ensure that the castle is well secured and safe. Will charge £3 for the bouncy castle all day but will be slots so kids need to get off and then wait to get back on again. RJ confirmed that she will run the hook a duck stall. ACM will run the tombola. ALH said Tin Can Alley equipment should be in PTA cupboard. Struggling to source hay bales – suggested that may be worth asking pony rides people. Planning jar and bottle tombola – to arrange for children to bring in donations. CQ has spoken with Jen Hefti who has confirmed that there is a cupboard space at school that can be used. Run through of other stalls and raffle prizes. Raffle tickets in the process of being printed. Will need gazebos – request that if anyone has one or could access on that would be much appreciated. GB suggested might be able to borrow TRA gazebo. Discussed need for seating. GB will ensure bins are available. Cooke Curtis and Co will put boards up outside houses. Word of mouth advertising would be good e.g. scouts, guides – ALH will contact scouts to let them know and see if they might be willing to help in some way e.g. queue management. ACM volunteered to be first aid officer. GB will speak with someone from St Johns Ambulance.

Actions: as above

September welcome events

Trumpington Meadows main hall available on Saturdays from 11am for this.

Last year had a bouncy castle at Fawcett and BBQ at TM.

Fawcett date TBC as 22nd September for this year, 12-2pm. GB will do the catering. CQ will organize.

Trumpington Meadows 29th 12-2pm TBC – ACM and TM will organize this.

Can get free circus workshop. Will arrange bouncy castle.

*Action: CQ will contact King Bounce a Lot to confirm
ST will organize circus workshop
GB will confirm Fawcett date
ST will confirm TrM date
CQ/TM/ACM to organize these events*

Collection of ink cartridges

CQ arranging this – collect and get money for this.

Leavers party (budget)

AC arranging leavers event to be held on Sunday July 22nd. RJ arranging photo “booth” with photos being printed at the event. No leavers gifts this year, so money to go towards event instead. Anstey Hall are loaning the use of their marquee for free. Previous years – spent about £8 per head (total about £500). Aiming for a mini-carnival with activities for the kids to take part in – to pay for proposed activities would cost £750. Discussed sustainability for future years, ways of engaging Year 6 pupils to contribute towards this. Agreed in principle that we will fund this up to £750 (ceiling price for the event), whilst attempting to reduce costs and looking at ways that Year 6 can

contribute. Thanks to AC and RJ and the other Yr 6 parents for their work in arranging this.

Action: agreed can spend £750 on Leavers Event. Leavers committee will look at ways that costs could be reduced/ Yr 6 can contribute to this

PTA Logo

Showed the winning logo designed by child from school. Has been refined and t-shirts have been ordered.

Bounce Event

LM recently went to this event at Stapleford. Went through the details of how this worked – managed by external company- £5 entry and % given to PTA depending on numbers attending – up to 40%

Idea received positively and should endeavour to try and run one of these events.

Discussion about how to do this – could approach Pavilion to see if they could host this for part of the profit.

Action: ST will email Vicky Haywood and cc in LM

Movie Night

Should aim to do another event. GB will look at available Friday night dates (?Friday June 8th). KB will look at dates for Trumpington Meadows (?Friday 8th). Same format as previously – sell tickets on the door. ?Trolls, Ice Age 3, Moana. ACM to apply for TEN once confirmed dates.

*Action: GB/KB to confirm June 8th date.
ACM to apply for TEN once dates confirmed*

New Parents Meeting

CQ will endeavor to attend these

Next meetings (7.30 till 9pm)

25th June – Trumpington Meadows

***Key – TrM = Trumpington Meadows**